

Job's Daughters International
Grand Guardian Council of Utah
Grand Guide Responsibilities
January 22, 2008

The Grand Guide has 5 major responsibilities to perform over the course of the year.

1. Coordinate and chaperone the activities of the Miss Utah Job's Daughter Team
 - a. Chaperone the Miss at her official visits and activities
 - b. Register the Miss for the Miss International Pageant at Supreme
 - c. Chaperone, support, prop up, feed and water the Miss during the Miss International Pageant and any other time during the year
 - d. Coordinate the creation of the MUJD/MUC charm
 - e. Coordinate parade registration and participation
 - i. Include Miss Utah Congeniality, Spirit Ambassadors and Grand Bethel royalty
 - f. Ensure that the Miss completes an annual report of activities and the updating/passing on of the Miss Utah Binder and bylaws
2. Liaison to Miss Utah Job's Daughter and Spirit Ambassador Competition Committee for the Grand Guardian Council
 - a. Attend planning meetings
 - b. Assist with events on the day/evening of competition
 - c. Complete committee assignments
 - d. Assist the Miss Utah with workshops, sleepovers, mailings, recruitment, etc
 - e. Provide advice and assistance
 - f. Report progress during the Grand Guardian Council meetings
 - g. Assure the completion of an Annual Report and knowledge transfer from one chair to the next
3. Complete duties of Courtesy as requested by the Grand Guardian
 - a. Coordinate the schedule, activities and recognitions of the Supreme Guardian, Miss International and other officers during their official visit to Utah
 - b. Coordinate recognitions during Rally
 - i. Official opening
 - ii. Grand Guardian Council Installation
4. Participate on the Ritual Competition Committee for the Grand Guardian Council
 - a. Attend planning meetings
 - b. Assist with events on the day of competition
 - c. Complete committee assignments

- d. Provide advice and assistance
 - e. Collaborate with the Vice Grand Guardian in the naming of the next years team
5. Liaison and participate as a member of the Grand Bethel Guardian Council
 - a. Attend council meetings
 - b. Attend Grand Bethel meetings and events, assisting as needed
 - c. Actively support the Grand Bethel Junior Princess
 6. Participate in the planning of the upcoming year's activities and events
 - a. Attend Masonic family coordination meetings
 - b. Identify members for Grand Guardian Council Standing Committees
 - c. Identify members for other committees
 - d. Attend planning meetings
 7. Other duties
 - a. Attend and contribute to Grand Guardian Council meetings
 - b. Attend bethel visitations and installations as availability allows
 - c. Attend and contribute to Rally planning meetings/process
 - d. Attend Supreme Session
 - e. Attend Rally & Grand Session
 - f. Attend Grand Guardian Council events
 - g. Develop a relationship with upcoming presiding officers of other Masonic bodies in the state
 - h. Become very familiar with Bylaws, Special Instructions, Rules & Regulations
 - i. Attend, and speak on behalf of the GGC, at special events on behalf of the Grand Guardian as requested

Recommended attributes and characteristics:

- Be a little bit crazy and bleed purple
- Have an attitude of cooperation and collegiality
- Be willing to work hard and be present at events
- Actively engage with all of the girls, their parents/guardians and other adult leaders
- Forget that your 'home bethel' is the best and replace that with 'ALL Utah Jobies' are the best
- Be willing to part with your time and money in return for amazing and unforgettable experiences
- Ability to put the Girls first and remember that this is a girls organization with adults who mentor, guide and support them
- Ability to help the girls (and adults!) learn, grow and mature, remembering that it is a privilege to be a part of the process and celebrate success!